

Jobsite Delivery Request Form

* To schedule a jobsite delivery, please complete ALL information requested on this form.
 E-mail/Fax the completed form along with the written directions and a hand-drawn legible map.
NO PRODUCTION WILL BEGIN UNTIL THIS FORM IS COMPLETED AND APPROVED BY METAL SALES

LOWE'S STORE INFORMATION	END CUSTOMER/JOBSITE INFORMATION
Lowe's Store Number: <input style="width:90%;" type="text"/>	Name: <input style="width:90%;" type="text"/>
Store City & State: <input style="width:90%;" type="text"/>	Street Address: <input style="width:90%;" type="text"/>
Store Associate: <input style="width:90%;" type="text"/>	City: <input style="width:90%;" type="text"/>
Email: <input style="width:90%;" type="text"/>	State: <input style="width:20%;" type="text"/> Select <input style="width:20%;" type="text"/> Zip: <input style="width:20%;" type="text"/>
Phone: <input style="width:90%;" type="text"/>	Phone: <input style="width:90%;" type="text"/>
Lowe's PO Number: <input style="width:90%;" type="text"/>	Contractor: <input style="width:90%;" type="text"/>
Metal Sales Quote Number: <input style="width:90%;" type="text"/>	Contractor Phone: <input style="width:90%;" type="text"/>
Estimated Delivery Date: <input style="width:90%;" type="text"/>	

CIRCLE YES OR NO AND INITIAL EACH STATEMENT **Y/N INITIAL**

1. I am requesting a jobsite delivery for this order:	Select	
2. I am requesting MSMC off-loading equipment with this order (10,000-pound limit):	Select	
3. I agree to pay fees for the jobsite delivery and/or off-loading equipment as quoted or in effect at the time the order is processed:	Select	
4. I will be present or have my representative present at the time of delivery:	Select	
5. I WILL have manpower and/or proper equipment (forklift(s), booms, cranes, spreader bars, etc.) available at the jobsite to unload the truck (IT IS RECOMMENDED THAT PRODUCTS OVER 25' BE HANDLED WITH TWO FORKLIFTS OR A CRANE WITH AN ADEQUATE SPREADER BAR):	Select	
6. The jobsite has been verified by me to allow access for an 85', 80,000-pound tractor-trailer unit. Access means the ability to enter, turn around and exit the site.	Select	
7. The delivery location IS NOT on a single-lane road, DOES NOT require crossing a wooden bridge and DOES NOT require the use of tire chains. We cannot deliver on concrete or blacktop residential driveways.	Select	
8. I understand that deliveries WILL NOT be made without proper safeguards ¹ , including a minimum road width of 22', a minimum of 13'6" in height clearance and a delivery area grade of NOT more than 5 degrees. This includes the route to get to the jobsite.	Select	
9. I understand that the delivery driver has the authority to refuse a jobsite delivery if the information I provide is inaccurate ² or for safety and/or other legitimate reasons.	Select	

¹ - Curbside deliveries made from a public road or highway will be prohibited unless the roadway is officially blocked or barricaded from all directions by local law enforcement or other traffic officials. If is YOUR responsibility to make arrangements and pay any required fees.
² - Delivery fees are non-refundable if you provide inaccurate information that cause the jobsite delivery to be aborted. Delay fee of \$50/hour (prorated).

INITIAL THE FOLLOWING STATEMENTS IF YOU ANSWERED "YES" TO ITEM 2 ABOVE **YES INITIAL**

1. I understand that off-loading equipment are only used to lower product to the ground. MSMC WILL NOT off-load product onto a roof, platform, under a structure or onto a roof rack on a truck	Yes	
2. I understand that low-hanging wires and/or trees may prevent boom/moffett use.	Yes	
3. I understand that off-loading equipment can only unload product with a length of 25' or less for lap panels and 30' or less for crated panels. Final approval of the jobsite delivery will be determined by the delivery driver.	Yes	

By signing below, Customer releases Metal Sales from any liability to the Customer in connection with the offloading and requires the Customer to indemnify and hold harmless Metal Sales in any action brought by an employee or agent of Customer against Metal Sales in connection with product delivery and unloading.

Customer Signature: _____ Date: _____
 Metal Sales Approval: _____ Date: _____

Jobsite Delivery Request Form

Customer Name:

Street Address:

City:

State: Zip:

Phone:

Contractor:

Contractor Phone:

Jobsite Directions (To Be Completed by the Customer)

Please use North, South, East & West rather than left or right on all turn directions.

From Nearest Town & State: , Go:

Jobsite Directions (To Be Drawn by the Customer)

Photocopies of maps are NOT acceptable. This includes plat books and/or Google maps. A map must be included.